



Application for Type D Site Plan Review

The undersigned, owner of the hereinafter-described property located within the corporate limits of the City of Tallahassee, hereby petitions the City of Tallahassee for a Type C site plan review:

1. Project Name: _____

2. Project Description: _____

3. Applicant's Name: _____

Mailing Address: _____

City

State

Zip

Telephone #: () _____ Fax #: () _____

4. Property Owner's Name: _____

Mailing Address: _____

City

State

Zip

Telephone #: () _____ Fax #: () _____

5. Agent's Name: _____

Mailing Address: _____

City

State

Zip

Telephone #: () _____ Fax #: () _____

6. Proposed Development:

a. Heavy Infrastructure _____

7. Is project located within a Planned Unit Development (PUD)? _____

If yes, PUD Name: _____

8. Property Tax ID Number: _____

9. Current Zoning District: _____

10. Acreage of Property (hundredths): _____

11. Certificate of Land Use Compliance Number: _____
12. Date of Pre-application or Pre-submittal Meeting: _____
13. Type of Use(s): _____
14. Total Square Feet of Non-Residential Use(s) Existing: _____
15. Total Square Feet of New Non-Residential Building Area Added: _____
16. Existing impervious Surface Area (Parking, Pavement, & Building: _____
17. Impervious Surface Area added (Parking, Pavement, & Building: _____
18. Number of Deviations Requested (Height, Setback, etc.): _____
Attach Application Form(s)
19. Signature of Owner/Agent: _____

Applicant
Verification

Staff
Verification

- | | | |
|-------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <hr/> | <hr/> | 9. Development schedule showing order of construction, proposed date for the beginning of construction and completion of the project as a whole and any phases thereof. |
| <hr/> | <hr/> | 10. Covenants, grants, easements, dedications and restriction to be imposed on the land, buildings, and structures, including proposed easements for public utilities and instruments relating to the use and maintenance of common open spaces and private streets. Such instruments shall give consideration to access requirements of public vehicles for maintenance purposes. |
| <hr/> | <hr/> | 11. Certificate of Land Use Compliance. |
| <hr/> | <hr/> | 12. A preliminary Certificate of Concurrency, if applicable. |
| <hr/> | <hr/> | 13. A copy of the Natural Features Inventory exemption or approval letter. |
| <hr/> | <hr/> | 14. An Environmental Impact Analysis narrative, if a Natural Features Inventory was required. |
| <hr/> | <hr/> | 15. A DRC approval block on the front page of the site plan application. |
| <hr/> | <hr/> | 16. Identification of any individual, neighborhood association or business association with which you voluntarily met prior to submitting this application. |
| <hr/> | <hr/> | 17. Completed Owner's Affidavit. |
| <hr/> | <hr/> | 18. Completed Application for Site Plan Review. |
| <hr/> | <hr/> | 19. Completed Application for each Deviation Requested. |
| <hr/> | <hr/> | 20. Pre-Submittal Meeting Date |
| <hr/> | <hr/> | 21. This completed checklist. |
| <hr/> | <hr/> | 22. Additional relevant information, which is deemed to be appropriate by the City to ensure consideration of all relevant issues. |

NOTE: All of the items listed above must be submitted at the time of application, unless the Land Use Administrator waives a specific item when a Land Use Compliance Certificate is issued or during a pre-application conference. Failure to provide one of the items listed above may result in the rejection of the site plan application.